

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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**AUGUST 5, 2003**

**FROM: J. RENÉE BASTIAN**, Clerk of the Board  
**Clerk of the Board of Supervisors**

**SUBJECT: 2002-03 SUNSET REVIEW OF BOARDS, COMMISSIONS, AND COMMITTEES**

**RECOMMENDATION:**

1. Continue the following 20 Boards, Commissions, and Committees through FY 2006-07:

Adult Detention Facilities Advisory Committee  
Airports Commission  
Assessment Appeals Board A  
Assessment Appeals Board B  
Board of Retirement  
Child Care and Development Planning Council  
Children's Network Policy Council  
Civil Service Commission  
Defined Contributions Committee (formerly Deferred Compensation Plan Committee)  
Flood Control Advisory Committee Zone 1  
Flood Control Advisory Committee Zone 2  
Flood Control Advisory Committee Zone 3  
Flood Control Advisory Committee Zone 4  
Flood Control Advisory Committee Zone 5  
Flood Control Advisory Committee Zone 6  
Coordinated Health Advisory Committee (formerly Local Coordinating Committee  
for Substance Abuse)  
Mental Health Commission  
Regional Parks Advisory Commission  
San Bernardino County Homeless Coalition  
Veterans Advisory Committee

2. Discontinue the following 5 committees effective August 5, 2003:

Ad Hoc Advisory Committee - Tobacco  
Advisory Committee for the Handicapped

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Complete Count Committee  
Economic And Community Development Commission  
Mentally Ill Offender Crime Reduction Commission

**BACKGROUND INFORMATION:** Board Policy 01-12 states that, unless otherwise specified, commissions have a specific life of four years and Board of Supervisors' approval is required to extend the life of a committee. The Clerk of the Board coordinates the periodic review of Boards, Commissions and Committees established in the County. In April 2003, we reviewed our records and sent out 25 letters to the liaison agency asking whether a specific Board, Commission or Committee should be continued or discontinued (sunset). Liaison agencies are generally County departments and/or staff assigned to provide support services and coordinate the activities of the Board, Committees, or Commission. As a result of our inquiry, we received responses from all liaison agencies. The recommendations presented are a result of the responses we received from those liaison agencies. The primary reasons provided by the liaison agencies for the discontinuance of a Board, Commission, or Committee included inactivity of the committee and completion of the committee's charge.

**REVIEWED BY:** Letters of inquiry were sent to the following liaison agencies: County Administrative Office, Sheriff, Facilities Management, Department of Airports, Human Resources, Children's Network, Economic and Community Development, Public Works, Superintendent of Schools, Behavioral Health, Regional Parks, Veterans Affairs and County Counsel.

**FINANCIAL IMPACT:** No Impact.

**SUPERVISORIAL DISTRICT(S):** All

**PRESENTER:** J. Reneé Bastian, Clerk of the Board (909) 387-3843